

# STABIO NORTH AMERICA

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Job Title: Cold Header Operator  
Job Function: Production  
Reports to: Cold Heading Supervisor  
Location: Trevor, WI

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**Position Summary:** Responsible for the operation of cold heading equipment and processes. This to include but not limited to adjustment of tooling and equipment, troubleshooting, cleaning, and monitoring of quality of products.

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## Essential Duties & Responsibilities:

- Must embrace and follow the vision and values of Stabio North America (SNA).
- Safety is our overriding priority. If an unsafe condition is found to exist, actions must be taken immediately to correct the situation to keep all team members safe and get manufacturing equipment operational as soon as possible.
- Makes adjustments to all cold heading machines and auxiliary equipment in order to make acceptable quality products.
- Runs production of products made on cold heading machines and auxiliary equipment. This to include but not limited to monitoring of machines, troubleshooting machine stop issues, correcting issues, and restarting of machines.
- Monitors quality of products beings produced and makes machine, tooling, and process adjustments as needed.
- Skill development of the cold heading team including training.
- Must complete all required hazardous waste training and comply with all SNA hazardous waste and handling procedures.
- The above list of responsibilities describes normal work, but the Supervisor may assign this person to duties not listed when production requirements dictate or when there is not enough work in the regular classification to fill out the workday.
- Attend all Management meetings and training sessions, safety committee meetings, and all employee meetings as required by upper management.
- Follow all IATF requirements including creating and maintaining IATF documents.
- Other responsibilities as assigned to meet the needs of the business.

## Education and Experience Requirements

- High school diploma or GED equivalent.
- Good attendance and performance work history.
- Motived self-starter that can productively work alone and in teams/groups to solve problems and get work done.
- Must have good mechanical skills and understanding of mechanical systems.
- Must have good experience and skills with hand tools.
- Proficient in English (reading, writing & verbal skills).
- Must have the ability and willingness to work overtime on an as needed/required basis in order to complete work in process and communicate with other shifts.
- Must be flexible with shifts and work hours in order to accommodate training of employees on all shifts.
- Must be eligible to work in the United States.

## Direct Reports

- None

## Training Sheet

- TS COLD HEADER OPERATOR

**Issue Date**

- 05.09.22

**Last Revision Date**

- 05.09.22